



EAST ALLEN COUNTY SCHOOL

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DREAM IT. DO IT.

Parents,

EACS welcomes you to begin experiencing Canvas, our new Learning Management System, replacing MyBigCampus of the previous three years. Below, you will find a step-by-step process of signing up and visiting your child/children's Canvas account to view and access lesson plans, assignments, videos, resources, weblinks, documents, discussions and possibly entire curriculum bundles as placed on Canvas by your child/children's teachers.

Step 1: Go to eacs.instructure.com

Or click on the link below:

<https://eacs.instructure.com/login/ldap>

Step 2: Set up your Account (or enter Username & Password if you have an existing account) See "Click Here for an Account"

Step 3: Parent Signup

Enter the following information

1. Enter your name
2. Enter your email
3. Enter your child's Username (This is your child's **School ID#**)
4. Enter your child's password (first name, with the first letter capitalized, and last 4 digits of school ID#)
5. Click "You agree to the terms of use.."
6. Click "**Start Participating**"

A screenshot of the 'Parent Signup' form in Canvas. The form is titled 'Parent Signup' and has a close button in the top right corner. It contains several input fields: 'Your Name' (filled with 'Bill Sanderson'), 'Your Email' (filled with 'bill.sanderson.canvas@gmail.com'), 'Child's Username' (filled with 'nora.sanderson.canvas@gmail.c'), and 'Child's Password' (filled with '.....'). There is a checkbox labeled 'You agree to the terms of use and acknowledge the privacy policy.' which is checked. At the bottom right, there is a blue button labeled 'Start Participating'. Numbered callouts (1-6) are placed over the form fields to correspond with the steps in the text.

You will receive an email from

Instructure Canvas. Click the link provided in the email to finish the registration-

Thank you for registering with Canvas! This email is confirmation that the user Bill Sanderson is registering for a new account at documentation.instructure.com.



[Click here to finish the registration process](#)

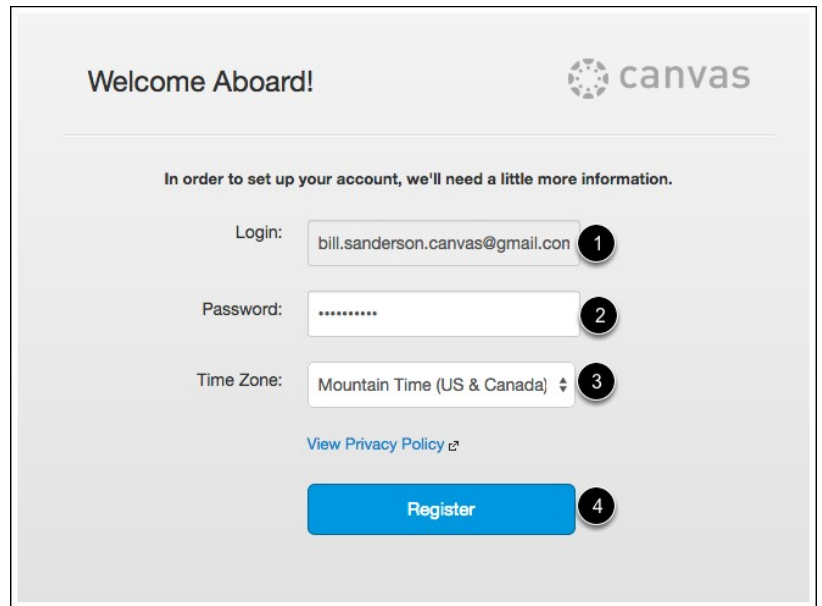
[Update your notification settings](#)

Step 4: Welcome Aboard!

To complete the registration process, fill out the following fields:

1. **Login:** verify your email.
2. **Password:** set your password.
3. **Time Zone:** select your time zone from the drop- down menu. (we are in the Eastern Time Zone)
4. Click **“Register”**. You will be redirected to the Canvas login page for your account.

You are now registered!



Welcome Aboard! canvas

In order to set up your account, we'll need a little more information.

Login: 1

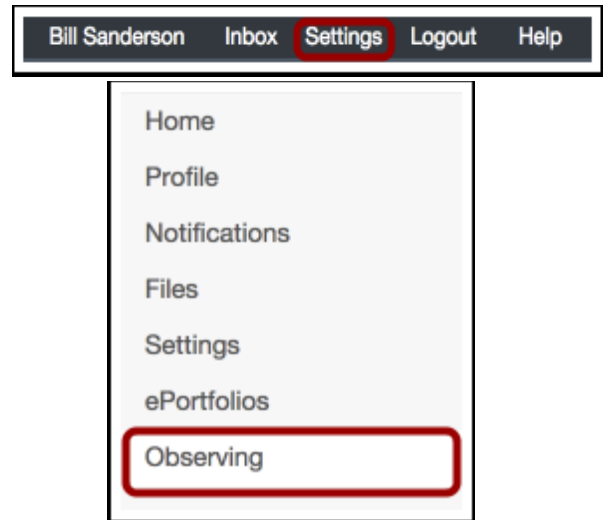
Password: 2

Time Zone: 3

[View Privacy Policy](#)

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Log In using your email and password.



Bill Sanderson Inbox **Settings** Logout Help

- Home
- Profile
- Notifications
- Files
- Settings
- ePortfolios
- Observing**

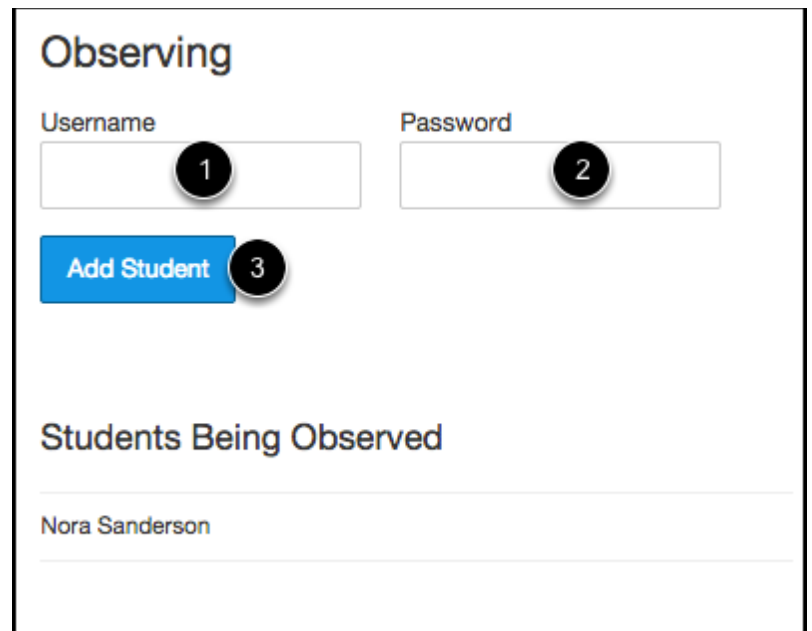
To “Observe Your Student”

1. Open **“Settings”**
2. Click **“Observing”**

To Add Another Student:

1. Under **“Username”**, enter student's username (child's School ID#)
2. Under **“Password”**, enter your child's password
3. Click **“Add Student”**

Note: If you only have one student, you don't need to “add student.”



Observing

Username 1 Password 2

3

Students Being Observed

Nora Sanderson