



EAST ALLEN COUNTY SCHOOL

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DREAM IT. DO IT.

Parents,

EACS welcomes you to begin experiencing Canvas, our new Learning Management System, replacing MyBigCampus of the previous three years. Below, you will find a step-by-step process of signing up and visiting your child/children’s Canvas account to view and access lesson plans, assignments, videos, resources, weblinks, documents, discussions and possibly entire curriculum bundles as placed on Canvas by your child/children’s teachers.

Step 1: Go to eacs.instructure.com

Or click on the link below:

<https://eacs.instructure.com/login/ldap>

Step 2: Set up your Account (or enter Username & Password if you have an existing account) See “Click Here for an Account”

Step 3: Parent Signup

Enter the following information

1. Enter your name
2. Enter your email
3. Enter your child's Username (This is your child’s **School ID#**)
4. Enter your child's password (first name, with the first letter capitalized, and last 4 digits of school ID#)
5. Click “You agree to the terms of use..”
6. Click “**Start Participating**”

You will receive an email from **Instructure Canvas**. Click the link provided in the email to finish the registration-

Thank you for registering with Canvas! This email is confirmation that the user Bill Sanderson is registering for a new account at documentation.instructure.com.

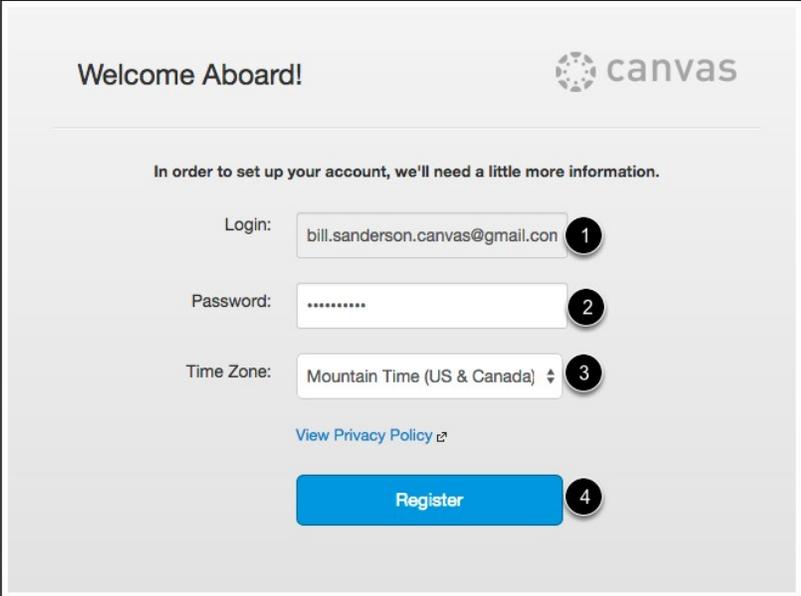
[Click here to finish the registration process](#) | [Update your notification settings](#)

Step 4: Welcome Aboard!

To complete the registration process, fill out the following fields:

1. **Login:** verify your email.
2. **Password:** set your password.
3. **Time Zone:** select your time zone from the drop- down menu. (we are in the Eastern Time Zone)
4. Click **“Register”**. You will be redirected to the Canvas login page for your account.

You are now registered!



Canvas logo

Welcome Aboard!

In order to set up your account, we'll need a little more information.

Login: bill.sanderson.canvas@gmail.com 1

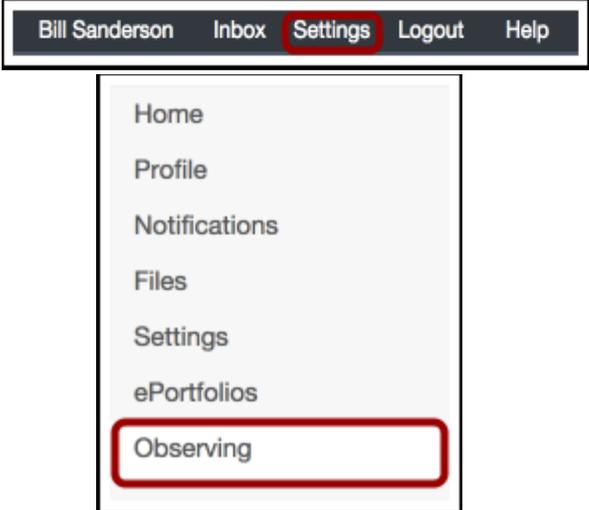
Password: 2

Time Zone: Mountain Time (US & Canada) 3

[View Privacy Policy](#)

Register 4

Log In using your email and password.



Bill Sanderson Inbox **Settings** Logout Help

- Home
- Profile
- Notifications
- Files
- Settings
- ePortfolios
- Observing**

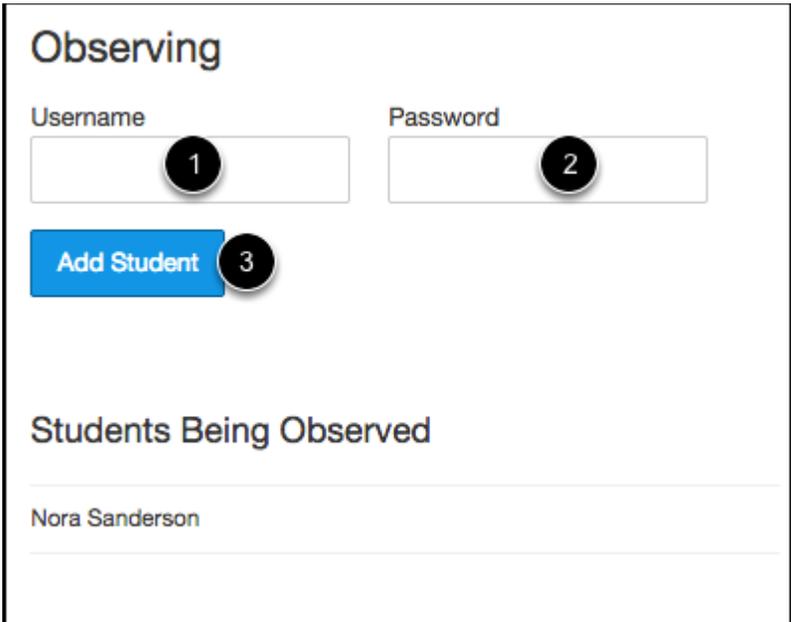
To “Observe Your Student”

1. Open **“Settings”**
2. Click **“Observing”**

To Add Another Student:

1. Under **“Username”**, enter student's username (child's School ID#)
2. Under **“Password”**, enter your child's password
3. Click **“Add Student”**

Note: If you only have one student, you don't need to “add student.”



Observing

Username 1 Password 2

Add Student 3

Students Being Observed

Nora Sanderson